

## Risk Assessment: July 2010

No.	Risk Category	Risk Description <i>Threat to achievement of business objective</i>	Causes/Scope	Potential Consequences of Risk	Risk Control Measures	Are Controls operating effectively?	Assessment of Residual Risk (likelihood x impact) (1 low likelihood/impact 5 high likelihood/impact)			Action now proposed	Critical Success factors (KPIs) Milestones achieved
1		Delay of decision by Council on Proposed Plan	Lack of Member agreement on spatial strategy and/or policies.	Pressure to amend policies and/or prepare supplementary guidance to release housing sites. Planning applications submitted for sites not in accordance with the Development Plan with consequential resource and reputation impact in terms of appeals.	Worked with Members throughout the preparation of the Plan to keep them informed of issues.	Y/N/P (yes/no/partial) Y	2	2	4	Progress to public engagement on Proposed Plan as quickly as possible following Council approval.	Proposed Plan out for public engagement in September.
2		The LDP not complying with the Aberdeen City and Shire Structure Plan.	Members could disagree with the LDP strategy or policies and make a decision which means that the LDP is not in compliance with the Structure Plan.	LDP is legally required to be compliant with the Structure Plan and it is likely that the plan could not be adopted if any issues of non-compliance are included.	Worked with Members throughout the preparation of the Plan to keep them informed of how we intend to meet the Structure Plan targets and objectives. Officers have worked in close partnership with Strategic Development Plan Team in preparing the Local Development Plan to ensure compliance.	P	2	5	10	Take the Proposed Plan to Committee in its current state.	Proposed Plan is approved for consultation and any recommended changes do not conflict with the Structure Plan objectives and targets.
3		Potential for large volume of new respondents resulting from Neighbour Notification on proposals contained in Proposed Plan.	Neighbour notifications will be sent to all properties within a certain distance of all new land use proposals contained in the Proposed Plan. This may give rise to an unknown number of new respondents submitting views on the Proposed Plan.	Time and resource implications for dealing with queries from residents / businesses with knock-on effect for the timescales for summarising comments and moving towards adoption of the Local Development Plan.	Consultation period for the Proposed Plan has been extended from 6 weeks to 12 weeks to give people sufficient time to submit comments. Neighbour notifications will clearly inform the receiver on the development proposal(s) which may affect them, and how they can make comments on these proposals and the Proposed Plan as a whole.	P	4	3	12	Progress to public engagement on Proposed Plan as quickly as possible following Council approval. Advice note will be prepared to provide clear guidance on the Proposed Plan.	The quantity, scope and nature of representations received on the Proposed Plan and the ability to manage public response on the basis of resources available.
4		Examination in Public process	The duration of a Public Examination will depend on the number of outstanding issues the Reporter wishes to cover. Also, having assessed any unresolved issues raised through representations, Reporter may recommend changes to the overall content of the plan in relation to settlement strategy and policy issues.	The duration of the Public Examination and time taken to make any changes to the plan may cause delays to its adoption with consequential impacts.	Officers have taken account of all representations submitted so far in preparing the Local Development Plan. This would hopefully address the majority of issues raised through representations, thereby minimising the number of unresolved representations at the Examination stage.	Y	3	3	9	Officers will assess all representations submitted on the Proposed Plan and will consider what changes are required before the finalised Proposed Plan is sent to Scottish Ministers and then subject to Examination.	The quantity, scope and nature of representations received on the Proposed Plan. Timely adoption of the Local Development Plan.
5		Legal challenges	Possibility of legal challenge if respondents do not feel that amendments made to the Plan - either following the Proposed Plan consultation and/or Inquiry process - sufficiently addresses their concerns, or that their views were not satisfactorily examined. Supplementary Guidance in particular may be subject to scrutiny given that the Examination will not cover the content of these.	Possibility of the imposition of unforeseen changes to the overall settlement strategy or policies in the Plan. Subsequent delays possible to the adoption of the Plan and deliverability of sites, with consequential impacts (as stated above).	The Plan aims to provide a clear guide on the overall strategy and policies affecting the City, including the issues covered in more detail in Supplementary Guidance. Officers have taken account of all representations submitted so far and have fulfilled all the requirements set by government legislation and guidance.	Y	2	4	8	Advice note will be prepared to provide clear guidance on the process of preparing the Proposed Plan. Any amendments proposed following comments made on the Proposed Plan may address some people's concerns.	Timely adoption of the Local Development Plan.
6		Slower than anticipated rate of delivery of housing and employment land.	Economic downturn imposing restrictions on developers' ability to deliver the full scale of development identified in the Structure Plan.	Lack of housing and inward investment to meet objectives and targets of the Structure Plan to grow the City region.	All sites submitted for consideration at the Development Options stage were assessed for their suitability and viability in accommodating future development. The sites identified in the Proposed Plan have been subject to public consultation through the Main Issues Report consultation and all stakeholders, including key agencies. This has helped to confirm that sites identified are viable locations for development.	P	4	2	8	If the development industry is unable to deliver the Structure Plan requirements or the requirements for housing are not as forecast then the preferred LDP strategy would also support a slower rate of growth. If growth is slower than set out in the Structure Plan, developments would be completed over a longer time period. However, if demand is in line with projections or above, there is a need to have a range of sites available to allow the market to respond effectively. The Structure Plan makes it clear in paragraph 4.17 that we cannot expect all the new houses allocated to be built within the relevant plan period.	Monitor delivery of development through the Housing Land Audit and Employment Land Audit.
7		Inability to deliver essential infrastructure	Restrictions on the availability of funding for development industry (and Council) to deliver supporting infrastructure.	Development industry could make the case for lower contributions. Pressure to minimise the range of infrastructure requirements identified. Infrastructure required for the scale of development not delivered in full.	Officers have made every effort to ensure that infrastructure requirements are proportionate, and are required to directly mitigate the impact of that development.	Y	3	4	12	Progress to public engagement on Proposed Plan as quickly as possible following Council approval. Engagement with development industry. Explore the use of new/alternative funding mechanisms, such as TIF.	Recognition of infrastructure requirements in masterplans and planning applications.
8		Delay to the delivery of the Aberdeen Western Peripheral Route	Legal challenge to AWPR process.	Delays in the delivery of sites which may be dependant on the AWPR being in place to support the scale of development proposed. Possibility of increased congestion should development go ahead prior to the implementation of the AWPR.	Identify sites which could come forward for development in advance of the AWPR. Identify impact of development without AWPR in place.	P	4	3	12	Engagement with Transport Scotland and other key agencies to identify work required to assess the risks identified.	Output of work identified.